#### Pt. 631

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PPENDIX B TO PART 631—ARMED FORCES DIS-CIPLINARY CONTROL BOARD PROCEDURES GUIDE

AUTHORITY: 10 U.S.C. 3012(b)(1)(g).

Source: 47 FR 8350, Feb. 26, 1982, unless otherwise noted.

#### Subpart A—General

#### §631.1 Purpose.

This regulation prescribes uniform policies and procedures for the establishment, operation, and coordination of the following:

- (a) Armed Forces Disciplinary Control Boards (AFDCB).
- (b) Off-installation military enforcement activities.
  - (c) Joint law enforcement operations.

# § 631.2 Applicability.

This regulation applies to the following:

- (a) Active US Armed Forces personnel wherever they are stationed. Commanders in oversea areas are authorized to deviate from the policy in this regulation if required by local conditions, treaties, agreements, and other arrangements with foreign governments and allied forces. Subparts C and D are not applicable to the US Navy.
- (b) Reserve personnel only when they are performing Federal duties or engaging in any activity directly related to the performance of a Federal duty or function.
- (c) National Guard personnel only when called or ordered to active duty in Federal status.

### §631.3 Supervision.

- (a) The following will jointly develop and have staff supervision over AFDCB policies and the conduct of off-installation military enforcement activities:
- (1) The Deputy Chief of Staff for Personnel, Headquarters, Department of the Army.
- (2) Chief of Naval Personnel (PERS-84).
- (3) Commandant of the Marine Corps.
- (4) Chief of Security Police, Air Force Office of Security Police, Department of the Air Force.
- (5) Commandant of the Coast Guard. (b) The above will also be responsible to standardize AFDCB policies and procedures as well as to coordinate and maintain liaison with interested staff agencies and other military and civil agencies.

#### §631.4 Exceptions.

Requests for exceptions to policies contained in this regulation will be forwarded to HQDA(DAPE-HRE-PO), WASH, DC 20310.

# Subpart B—Armed Forces Disciplinary Control Boards

# §631.5 General.

(a) Armed Forces Disciplinary Control Boards (AFDCBs) may be established by installation, base, or station commanders. The mission of AFDCBs is as follows:

- (1) Advise and make recommendations to commanders on matters concerning the elimination of crime or other conditions which may negatively affect the health, safety, morals, welfare, morale, or discipline of Armed Forces personnel.
- (2) Insure the establishment and maintenance of the highest degree of liaison and coordination between military commands and appropriate civil authorities.
- (b) Where installations of two or more military Services are located or which are frequented by personnel of two or more Services, there will be joint Service participation in any AFDCB. In such cases, the commander of the Service with the greatest number of troops will serve as the "sponsoring commander" of the board. When there is joint participation in AFDCBs, written agreements will be executed by the respective Service installation commanders. These agreements will designate the sponsoring commander and delineate the joint Service participation.

#### §631.6 Responsibilities.

- (a) Major Army commanders, Navy commanders, Marine Corps commanders, Air Force commanders, and Coast Guard commanders will—
- (1) Monitor the establishment of and participation in AFDCBs by subordinate commands
- (2) Encourage subordinate commanders to participate in joint Service boards where appropriate.
- (3) Resolve differences among subordinate commanders in regard to board areas of responsibility and the designation of sponsoring commanders.
- (4) Evaluate board recommendations and actions from subordinate sponsoring commanders.
- (5) Forward to HQDA (DAPE-HRE), WASH, DC 20310, reports that require Service headquarters action to accomplish the following:
- (i) Correct situations which would adversely affect the health, safety, morals, welfare, morale, or discipline of Armed Forces personnel.
- (ii) Surface positive programs having widespread applicability.
- (6) Insure procedures are established to notify the responsible individuals to

- insure that off-limits restrictions are made known and applicable to all Armed Forces personnel who may frequent the area in question. These would be off-limits restrictions approved and so declared by subordinate sponsoring commanders.
- (7) Insure that subordinate commanders assess the availability of drug abuse paraphernalia in the vicinity of installations through their AFDCBs in accordance with DOD Directive 1010.4, Alcohol and Drug Abuse by DOD Personnel. Drug abuse paraphernalia is defined as all equipment, products, and materials of any kind that are used, intended for use, or designed for use, in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance in violation of the Controlled Substances Act.
- (b) In each AFDCB area, the commander of the installation with the largest base population will be designated the AFDCB sponsoring commanders. Sponsoring commanders will provide administrative support, as shown below, for the AFDCB programs.
- (1) Promulgate implementing directives and call meetings of the board.
- (2) Provide a recorder for the board.
- (3) Provide copies of the minutes of the meetings of the board to—
- (i) Other Service commanders who provide board representatives.
  - (ii) BUPERS (for Navy only).
  - (iii) Other AFDCBs as appropriate.
- (4) Approve or disapprove the minutes and recommendations of the board and make appropriate distribution, as required.
- (5) Publish lists of "off-limits" establishments and areas.
- (6) Insure notification to the responsible individuals of any unfavorable actions being contemplated or taken regarding their establishments in accordance with appendix B.
- (7) Distribute all pertinent information to the following:
- (i) All units within their jurisdictional area.